

**BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, MARCH 25TH, 2019
AT 9 AM**

Members present James Trimble, Cary Sparks, Roland Shelton and Bob All; Jonathan Stinson was absent.

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting March 11, 2019

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

2. Award Bid – Ready Mix 2019

Based on a recommendation from the Department of Engineering Cary Sparks made a motion to award to the lowest responsive responsible bidder N.E.W. Interstate Concrete; this was seconded by Roland Shelton and approved by the Board.

3. Award Bid – Sand, Stone & Gravel 2019

Based on a recommendation from the Department of Engineering Roland Shelton made a motion to award to the lowest responsive responsible bidder Blann & Son, LLC; this was seconded by Bob All and approved by the Board.

4. Award Financial Proposal – Protective Fire Gear Terre Haute Fire Department

Based on a recommendation from Chief Fisher Bob All made a motion to award to the lowest bidder Riddell National Bank (BB Community Leasing Services, Incorporated) Option Two (2) Seven (7) Years, Annual Payment of \$110,437.12 with an interest rate of 3.59%, payments will start in March 2020; this was seconded by Roland Shelton and approved by the Board.

NEW BUSINESS

1. Dedication of Right-of-Way

This was brought to the Board by Louis F Britton on behalf of the Wabash Valley Health Center, Incorporated and reviewed and approved by the City Legal Department. Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

2. Change Order #1 for the 1st & Hulman Street Project

This Change Order reflects the following:

Specification Change – The original bid documents for this project state that “The intersection shall not be closed and traffic detoured before April 1, 2019”. In the interest of minimizing the impact of this intersection being closed with road closures on an adjacent project; this specification is being waived and a Notice to Proceed has been issued dated March 4, 2019

Change of Completion Date – Considering the time limits given in the original contract, with a Notice to Proceed date of March 4, 2019 this makes the substantial completion date September 6, 2019 and the final completion date September 20, 2019. Taking into account the impact on traffic of closing this intersection, we will be changing the substantial completion date to June 28, 2019 and the final completion date to July 12, 2019.

Add Item – Early Completion Compensation – this item is being added to the contract in order to compensate the contractor for the extra man hours and costs of accelerating the completion of the project to match the new completion date.

Change Quantity of Items – In the original plans, the section of NB 1st Street from Hulman to the drive approach into the adjacent business was to remain and be milled and repaved. After further evaluation, it has been determined that it would be in our, as well as the business owner’s best interest if this section of pavement was permanently removed in the same manner as the SB side will be.

Deletion of Items – Give the size and timing of the project, in lieu of having the contractor perform the pavement marking operations, the Terre Haute Street Department has agreed to do pavement markings once the project has been completed.

Cary Sparks made a motion to approve Change Order #1; this was seconded by Bob All and approved by the Board.

3. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Cary Sparks and approved by the Board.

4. PO Registers

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Roland Shelton and approved by the Board.

5. Request from Wabash Valley Road Runners Incorporated to close 1st Street from Farrington to Poplar on July 27th during the MIDNIGHT RIVER RUN

Based on positive recommendations from the Department of Engineering and the Street Department Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

6. Request from Wabash Valley Roadrunners Incorporated to close Brown Avenue from Schall to Maple and Locust from 25th to 34th on July 4th during THE MILE

Based on positive recommendations from the Department of Engineering and the Street Department Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

7. Request from Wabash Valley Road Runners Incorporated to close the North Lane of Ohio from 7th to Brown, Brown from Ohio to Wabash and 10 ½ from Sycamore to Chestnut during the WABASH VALLEY ROAD RUNNERS HALF MARATHON ON September 21, 2019

Based on positive recommendations from the Terre Haute Police Department, Department of Engineering and Street Department Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

8. Request from Saint Joseph University Parish to close 5th Street from Walnut to Ohio on June 8th from 8 AM to 9 PM during ANNUAL INTERNATIONAL EVENING

Based on positive recommendations from the Department of Engineering and Street Department Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

9. Margaret Avenue Lighting Project

Based on recommendations from City Legal and the Department of Engineering Bob All made a motion to approve the installation of nine(9) Street lights with a five (5) year term monthly charge the first five

(5) years would be \$172.28 and after the cost would be \$8.74 monthly; this was seconded by Cary Sparks and approved by the Board.

There being no further business Cary Sparks made a motion to adjourn; this was seconded by Roland Shelton and approved by the Board.

Robin A Drummy, Administrator

NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY APRIL 8TH AT 9 AM